**CRHS Athletic Booster Club Agenda**

**December 13th , 2021**

Recognize November 8th Minutes -Approved(attached) Meeting Start 6:00pm.

**Alison Braxton President, 2021-2022**

**Andy Simmons – Athletic Director Update**

* Middle of Winter Sports
* Pictures on January 11th
* Fall Sports pictures just came in and will be distributed this week
* Photo Shoot with Volleyball happened and banner is in the works.
* Big picture out front being worked on for Volleyball
* Rings have been ordered $265 per ring-takes 8 weeks to get them in. After 1st week in February before rings come back and ceremony can be planned
* Dwayne Foster is new County AD-met with Coaches last week
* Meeting with Board on Wednesday- can email board and district athletic director to push for concessions to open.
* Testing is coming- Unvaccinated athletes will be tested twice a week or will not be eligible to play
* All conference banners are being updated starting with Fall- in next two or three weeks all will be updated. When Winter ends will update all of spring.

**Catherine Sredzienski,Treasurer – Treasurer Report**

* November Concession Fire Sales:748.50
* Spirt Wear 1183.57
* Donations: 70
* Memberships: 175
* Total income for November 2177.07
* 12349.78 plus 648 pending Venmo.
* Explore Stripe for Non Profits or another electronic form of payment is a future state need for the club

**Heather Bradsher,Secretary – Membership/Sponsorship Updates**

1. Spirit Wear Update and Thank you to Erica Perel and Lelia Pohlabel for their hard work in making this a success
	* 1. Approximately $1,168.00 in profit from Spirit Wear Flash Sale
		2. Items are in and distribution will start Wednesday- will need volunteers to help distribute and have people sign for orders
2. Powder Bowl 2021 Update-Volunteers needed for concessions, ticket table etc(Event date Wednesday 12/15).
	* 1. Maria has a team to work concessions
		2. Tori Dalehite will help with Ticket Table- additional person would be helpful but can make it work with one

**New Business**

1. Taxes- Alison Braxton read statement from Amy Hughes: Statement is attached to page 3 regarding taxes from 2019 and 2020.
2. Catherine has a new form that may mean our status is corrected

**From:** Amy Hughes <amy.m.hughes@duke.edu>
**Sent:** Monday, December 13, 2021 1:09 PM
**To:** Alison Braxton <ABraxton@gotapco.com>; Ed and Catherine Sredzienski <edandcaths@gmail.com>
**Subject:** CRHS Boosters Taxes

I just got off the phone with the IRS Charitable/Tax Exempt help line.

The woman directed me to the website.  The same website I have been searching.

<https://www.irs.gov/site-index-search?search=electronic+file+990pf&field_pup_historical_1=1&field_pup_historical=1>

She told me to read through all of these requirements and that should tell me all I need to know.

-          I told her I had read it but that I did not know how to e-file the taxes.

-          She stated that we have to find a tax preparation person that has the software.

o   Please let the board and membership know that the ONLY WAY TO HAVE THESE DONE IS TO FIND SOMEONE TO DO THEM FOR US.  ASK FOR SUGGESTIONS ON WHO THEY THINK WILL.

-          See link below

<https://www.irs.gov/e-file-providers/exempt-organizations-mef-providers>

On the side it shows a locater service for local tax professionals.  I put in Hillsborough zip code and a list of 21 authorized with the software to file 990-PF came up.  See the list below.

-          I have called everyone on the list over a matter of several months, have called them all again today.

o   1040 Breezy – left message

o   Account Tax Unlimited – number disconnected

o   Crisp Bookkeeping Service Inc – Susan Crisp – not taking new clients and said we would pay a lot to have them prepared

o   Forensic Accounting Examiners, Inc. – no answer today and never called back after leaving messages.

o   Fryars Management Group – left message today but never heard back after leaving one several months ago.

o   Grey Dog Consulting – David Wilson -  Does not have the capability to file a 990-PF, even though he  came up in search

o   HRB Tax Group, INC – Dorsey Riddick – H&R Block on Capitol is where my call was routed.

§  All electronic filing is shut down until January 2022

§  Linda Washington 919-878-9455 – may be able to help - won’t be in until next week – I will follow up next week, there will be a FEE charged.

o   Jackson Hewitt Tax Service – Chris Potter – Not able to help

o   JERTEC Enterprise, Inc. – Raul Leon - 919-395-1509 – No answer, left message

o   Karen Miller PC – 919-643-4083 – no answer, left message

o   Lynn Hobgood -919-732-2295 – No answer, left message

o   Martinez & Sons – 919-452-7648- On list, doesn’t speak English

o   NJENGACPA – Mercy Njenga – 919-526-3772 – number disconnected

o   Paige Winslow, CPA – 919-245-0323 – left message

o   R Wayne Hutchins, CPA – Ralph Hutchins – 919-732-0843-

o   R.C. Neighbors – Stephen Neighbours – 919-732-8171– will call back if they prepare the 990-PF

o   Richard Oldenburg – 919-241-4189 – No answer

o   Susan Fenwick – 717-510-6567 – number has been disconnected

o   Time Value Accounting & Business – Michelle Campbell – 919-670-0186 –took my email address, sending an appointment link. – could be $750 - $850 per year to file.

o   TrueValue Tax – Gatimbirizon Mucyo – 405-818-4134 – number has been disconnected.

o   William Greenwood, CPA – 609-221-2747 – Not in practice anymore

I will let you know if any of them call back.

Will follow up with H&R Block and Time Value Accounting and Business if the board wants to spend $1500/$1600 on filing taxes.

Unfortunately, this is the same process for 2021, so Catherine will find the same challenges.

My recommendation (and I know it means nothing) is that the board looks into how the Exempt Status was filed and have it changed so that this is not required going forward.  Based on our sales we should only be filing a 990-N.

That’s all I have.

Amy Hughes

Administrative Specialist to

Office of the Vice President of Patient Care &

System Chief Nurse Executive, Mary Ann Fuchs, DNP, RN, NEA-BC, FAAN

Duke University Health System

Associate Dean of Clinical Affairs, Duke University School of Nursing

919-681-2345